

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1461107

**Vendor Name:** Springshare, LLC

**Check Details:**

**Check Number:** E0109592

**Check Amount:** \$ 12,907.00

**Check Date:** 9/16/2025

**Invoice Details:**

**Invoice Number:** 25-R4392

**Invoice Date:** 8/1/2025

**PO Number:** P0019325

**Voucher Number:** V0900283

**Document Type:** AP Invoice

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**Document Below**

## Springshare LLC

801 Brickell Ave, Floor 8  
Miami, FL 33131-2951

Tel: 800.451.3160 Fax: 646.417.6439

Download our W9 at <https://springshare.com/w9>

## Invoice #25-R4392

Date	Terms	Service Code
8/1/2025	Net 60	XJ32

Overdue finance charges accrue at 1.5% per month

### Bill To

College of DuPage  
Glen Ellyn, IL  
Julie Taylor  
taylorj410@cod.edu

**P0019325**  
**9/11/25 JT**

P.O. No.

Qty	Description	License Start	License End	Amount
1	Springshare Suite	Aug 2025	Jul 2026	12,907.00

### NOTE NEW REMITTANCE ADDRESS

**Balance Due (USD) \$12,907.00**

As of May 1, 2024 we have a new remittance address for checks, in Boston MA (please see below). For POs and other correspondence please continue using our Miami, FL address.

### Payment via check

Mail your payment to:

Springshare, LLC  
PO Box 847700  
Boston, MA 02284-7700

### ACH/EFT Bank Info

Webster Bank  
One Jericho Plaza,  
Jericho, NY 11753  
ABA #: 221970443  
SWIFT: STETUS33  
Beneficiary: Springshare LLC  
Acct #: 1918096730

### Online payment

Invoices under USD 7,000  
can be paid online at

<https://pay.springshare.com>

Reference Invoice # on all bank transfers. Amount paid must be the amount on this invoice, net of any bank fees. Questions? (800) 451-3160 x2 or [info@springshare.com](mailto:info@springshare.com)

"Taylor, Julie" <taylorj410@cod.edu>

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**Springshare invoice**

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"Taylor, Julie" <taylorj410@cod.edu>

Thu, Sep 11, 2025 at 01:49 PM UTC

CC:

BCC:

Hi Invoicing,

Attached is the Springshare invoice for FY26, please process.

Thanks,

**Julie Taylor**

Administrative Assistant to Associate Dean, Library

[taylorj410@cod.edu](mailto:taylorj410@cod.edu)

**College of DuPage Library** 425 Fawell Blvd SRC3120B Glen Ellyn, IL 60137

630-942-2354 (ph) 630-942-4646 (fax)

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**1 attachment**

Springshare FY2026 25-R4392-COD.pdf